

## **Wireless Network Policy**

Revised 7/28/2006

Security of the patron and bibliographic databases and the automation network is the responsibility of the joint automation, system and member library staff.

Due to security and configuration requirements, library administrators choosing to set up a wireless network must work with the JA staff.

Wireless network access for the public must be on a separate Internet network than the network used for staff. This can be accomplished by having separate Internet connections or, in some cases, with appropriate network hardware. In order to separate a single Internet connection, it must have enough bandwidth to support the traffic and the provider must provide at least two IP addresses. In these situations, the public Internet traffic may have a negative affect on staff performance.

Library administration wishing to provide a wireless network for the public will need to purchase a second Internet connection or additional network hardware. The cost of the second Internet connection or additional hardware is the responsibility of the member library.

Joint Automation staff will assist library administrators to determine the available options and costs to best meet their patron's service needs. The JA staff will help set up and support the wireless network.

Wireless access for staff use only can be configured with the existing staff network connection. JA staff will assist in the network setup, configuration and ongoing support. The individual library is responsible for any additional hardware or software costs.

Adopted by Joint Automation Council on 12/7/2004

Revised 7/28/2006 to be formally adopted by Joint Automation Council at it's next meeting