

Joint Automation Council
MVLS/SALS Joint Automation Project
MINUTES - DRAFT
April 8, 2015
Mohawk Valley Library System

Present: Karen Bradley, Sara Dallas, Devon Hedges, Mary Ann Hunter, Tim McDonough, Kathy Naftaly, Eric Trahan, Erica Wing, Diane Robinson

Excused: Cheryl Cufari, Kathy Gundrum, Michele Largebeau, Russell Wise

Guest: Angela Strong

Council Chair Devon Hedges called the meeting to order at 9:30.

The minutes for the January 14, 2015 JA Council meeting were approved as presented.

Motion: Karen Bradley; Second: Kathy Naftaly. Ayes: All; Nays: None.

Financial reports for January, February and March 2015 were reviewed and received for audit.

Motion: Eric Trahan ; Second: Tim McDonough. Ayes: All; Nays: None.

Payment Warrants for January, February and March 2015 were reviewed and received for audit.

Motion: Eric Trahan; Second: Tim McDonough . Ayes: All; Nays: None.

Project Managers Report - Diane Robinson reported for Michele:

Polaris Server/Upgrade Status: The upgrade process went well, just a few minor bugs remaining, especially with printing issues The next steps are an Acquisition purge and work on integrating enriched EDI. LEAP and e-content integration implementation are further off. The carousel toolkit is on order.

PC Orders: Product from last order has arrived at SALS for configuration.

Cassie: SCP has moved to a self-service model for Cassie. Patrons can do their own payments and PC registrations. STI will be a new Cassie library.

iPad Project: BUR has all the hardware and have had training. Public use should come soon for this pilot project.

Collection Agency Manager: JA continues to investigate and will be sending out info on the module soon.

Backup Server: This server is scheduled for an update. JA is investigating getting a new server vs going to cloud-based backup. The Email server may also go to the cloud.

Security Plan: JA is working on a draft policy, which will go to the policy committee soon. The next firewall penetration test (not as stringent as last year) will be this summer.

RFID/Self Check: There will be a new credit card requirement starting in October called “chip and pin” which will affect all credit card acceptance locations, including RFID. If organizations don’t comply, they will become liable for data breaches. Libraries will probably have fewer locations accepting credit card payments, because costs will go up.

Mobile Apps: Jason is working on gathering info from vendors.

AC Issue: SALS trying to develop redundancy to eliminate the problem of AC being out-of-service. Moving servers to the cloud will affect the need for this.

Committee Reports

Finance: No Report

Policy: No Report

PAC Steering: No Meeting. The committee may meet after e-content integration is ready.

Operations: No Report. Angela asked about the loan period issue that came up at the Innovation Committee. A meeting will be scheduled.

Innovation Committee: Discussion has been held concerning library web sites, mobile apps, social media tools etc. The next meeting is 5/20/15 @ GLE at 10:00 to look at their new 3D printer.

Old Business

New Business WMHT will be at the Easton Library to do a story on broadband. EAS puts a big emphasis on broadband because it is not available in homes in that area.

The meeting was adjourned at 10:44 . Motion: Sara Dallas ; Second: Tim McDonough. Ayes: All; Nays: None.

The next meeting of the JA Council will be July 8, 2015 at MVLS. Note the change of date.