

Joint Automation Council
MVLS/SALS Joint Automation Project
MINUTES - DRAFT
July 8, 2015
Mohawk Valley Library System

Present: Sara Dallas, Kathy Gundrum, Devon Hedges, Mary Ann Hunter, Michele Largeteau, Tim McDonough, Eric Trahan, Erica Wing

Excused: Karen Bradley, Cheryl Cufari, Kathy Naftaly, Russell Wise

Guest: none

Council Chair Devon Hedges called the meeting to order at 9:32.

The minutes for the April 8, 2015 JA Council meeting were approved as presented. Motion: Sara Dallas; Second: Tim McDonough. Ayes: All; Nays: None.

Financial reports for April, May and June 2015 were reviewed and received for audit. Motion: Eric Trahan; Second: Mary Ann Hunter. Ayes: All; Nays: None.

Payment Warrants for April, May and June 2015 were reviewed and received for audit. Motion: Eric Trahan; Second: Mary Ann Hunter. Ayes: All; Nays: None.

Project Managers Report - Michele reported:

PC Orders: The first round for the year is complete. The 2nd round is on order. Libraries are advised not to reserve Windows 10, as it has not been tested by JA. JA expects to eventually go to Windows 10, but it must be tested first, particularly for the public PCs.

Computer Room AC: A June 9 storm & power loss made the AC system shut down. Technicians were able to restart the system on June 10. JA is still investigating having a backup AC system. Moving some servers to the cloud will reduce the need for servers at SALS, reducing the need for AC.

Polaris Upgrade: The next update, to version SP2, is scheduled to take place on the evening of 10/27. This upgrade is expected to help with security issues for LEAP and with e-content integration. Polaris can integrate Overdrive, 3M and Axis 360 with all circulation functions integrated into the PAC and Polaris circulation. There are costs: Overdrive costs would be about \$11,000/year. 3M is \$17,500 one time and \$5,000 per year.

Collection Agency Manager: Discussion after the Operations meeting produced questions for Polaris concerning control of which patrons go to collections. The consensus was to go ahead.

The cost is \$6,750 one time with a \$1,125 ongoing annual fee to Polaris.

Backup Server: JA has tested a cloud product but was not happy with the result. A new server was purchased.

Email Server: Moving to the cloud may be feasible for the email server. At this point Office 365 looks promising. A decision will be made by the end of the year.

Mobile Apps: Jason continues to research options. SCP is moving forward with Boopsie.

Building Projects:

GLV - Planning stages for temporary location & renovation

BUR - Circ & public PCs area will be renovated

SCP Bornt - new branch location - new construction

FTP - Getting close to doing wiring

LKP & GAL also have potential projects

Web Server: JA is investigating external hosting with services like GoDaddy for system sites and library sites currently hosted at JA

Committee Reports

Finance: No Report

Policy: No Report

PAC Steering: No Meeting.

Operations: A meeting was held on June 9. A new Magazine loan period will be implemented soon. There is a need to use loan periods consistently.

Innovation Committee: The committee met on 5/20/15 @ GLE at 10:00 to look at their new 3D printer. Additional discussion centered on network printing and the linked data concept for library catalogs. The next meeting will be scheduled in November.

Old Business none

New Business

Sara provided more info on linked data. The concept is to get library catalog info into internet search results. The company name is Zepheira.

The meeting was adjourned at 10:17.

The next meeting of the JA Council will be September 9, 2015 at SALS.