<div align="center">

Joint Automation Council
MVLS/SALS Joint Automation Project
MINUTES - DRAFT
September 9, 2015
Southern Adirondack Library System

</div>

Present: Karen Bradley, Sara Dallas, Devon Hedges, Mary Ann Hunter, Michele Largeteau, Tim McDonough, Kathy Naftaly, Eric Trahan, Erica Wing, and Russell Wise.

Excused: Cheryl Cufari, Kathy Gundrum.

Guest: Jen Ferriss

Council Chair Devon Hedges called the meeting to order at 9:32.

The minutes for the July 8, 2015 JA Council meeting were approved as presented. Motion: Sara Dallas; Second: Tim McDonough. Ayes: All; Nays: None.

Financial reports and Payment Warrants for July and August 2015 were reviewed and received for audit. Motion:Eric Trahan; Second: Kathy Naftaly. Ayes: All; Nays: None.

Project Managers Report - Michele reported:
PC Orders: The final order for 2015 will be announced any day. A decision will be made soon on whether any old machines will be too outdated for service in 2016.

Windows 10: The automatic updates have been a problem for libraries, particularly on public machines. JA is researching how various library software programs - Fortres, Cassie, Polaris - will work in a Windows 10 environment. The ability to schedule updates may also present an issue with Windows 10.

Polaris Upgrade: Polaris has delayed the release of the upgrade. The new date for JA to update is Dec 1-2 with trainer up in early October.

Building Projects:
  GLV - starting; BUR - Done; SCP - Bornt construction is ongoing; FTP - starting
  WAT - Done

Collection Agency Manager: The license is ordered from Polaris. Diane is testing.

Zepheira: A training schedule for the ten trainees will come soon. SALS and MVLS are each contributing 2015 bullet aid to fund this experimental linked data effort. The goal is to introduce library resources to a new audience by having library materials show up in internet searches.

Web Hosting: All JA hosted websites will be transferred to the cloud. We have a 3 year subscription with GoDaddy. 8 of 40 sites have been transferred to date.

Credit Cards: Diane working on PCI compliance. SAR, SCP and GLE are all working on solutions.

Enriched EDI: JA, MVLS and SCP are working with Midwest to allow SCP to have new acquisitions come from the vendor circ-ready.

PULISDO: Diane & Chris attended this conference. It was a great experience to network with other ILS staff from around the state.

Internet Outages: A data center in Albany went down, and there was a national TW outage that affected JA.

Committee Reports
Finance:
        2015 Budget Amendment. Add $24,000 to income (2450 Special Leg. Grant) and $24,000 to expenses (434 Zep) to fund the Zephiera project. Motion: Eric Trahan; Second: Tim McDonough. Ayes: All; Nays: None.
        2016 Budget Proposal Michele presented the draft 2016 budget. Council voted to send the proposal on to the SALS and MVLS boards for approval. Motion: Eric Trahan; Second: Sara Dallas. Ayes: All; Nays: None.
        The 2014 Reviewed Financial Statements will be presented at the November Council meeting.
        The annual open finance committee meeting, to determine fees for 2017, will be scheduled after NYLA.

Policy: No Report.
PAC Steering: No Report.
Operations: No Report.
Innovation Committee: No Report.

Old Business none

New Business Karen Bradley initiated a brief discussion on library use of OCLC WorldShare and the subscription costs.

The meeting was adjourned at 10:20. Motion: Eric Trahan; Second: Sara Dallas.
The next meeting of the JA Council will be November 4, 2015 at MVLS. Please note the date change due to the regular meeting date falling on the Veterans Day Holiday.