

Joint Automation Council
MVLS/SALS Joint Automation Project
November 12, 2020
9:30 am
Via GoToMeeting

Present: Sara Dallas, Alex Gutelius, Devon Hedges, Kari Kakeh, Michele Largeteau, Tim McDonough, Kathy Naftaly, Eric Trahan, Erica Wing, and Russell Wise
Guests: Sharon O'Brien, Jenn Richard and Kim Zimmer

Council Chair Kathy Naftaly called the meeting to order at 9:30 am.

The minutes for September 9, 2020, JA Council meeting were approved as presented.
Motion: Russ Wise; second: Eric Trahan. Ayes: All; Nays: None.

Financial statements for September & October 2020 were reviewed and received for audit. Motion: Eric Trahan; Second: Tim McDonough. Ayes: All; Nays: None.

Payment Warrants for September and October 2020 were reviewed and received for audit. Motion: Eric Trahan; Second: Kari Kakeh. Ayes: All; Nays: None.

Project Manager's Report

PC orders: All PCs except Cassie PCs have been delivered to libraries. Mary Hanley is scheduling the Cassie PC installs. JA staff is receiving quotes from several vendors. SHI still provides the best pricing. The deadline for the End of Year order is 11/13

GoDaddy site updates: Jason Thomson has a few more websites to migrate to the updated GoDaddy server. Everything is going well with the moves.

GLE RFID: New RFID equipment has been ordered. Installation is expected in mid-winter.

Patron self-registration status: The JA staff is still waiting for Quipu's test site (expected shortly). The system trainers are still working with 3rd party vendors to determine if they can allow the temporary PACREG cards to access their content. The concern is, can they accept those barcodes, and when the patron completes registration, it will be seamless to move to the new barcode. Overdrive can accommodate this. Hoopla & Kanopy looks possible, while Freegal ability is uncertain. Jill is working with Clifton Park- Halfmoon Public Library regarding CloudLibrary. The final plan will be to have this all part of the PAC.

COVID 19 relief requested for III billing: Michele Largeteau has contacted the III sales rep to request COVID 19 relief. She explained what they have done for other customers and the best way to make the request formally. They essentially offer

reduced annual increases for an extension of the contract. Because we already have a five-year contract for Hosted but no contract for the Polaris licenses, it makes sense to request a contract for the licenses to match the timeframe with our Hosted contract.

There is a 3% increase per year on the Hosted contract and up to 5% on the Polaris licenses. We requested 0%, 0%, 2.5%,3% - we may get something in between. To date, no response from III.

Subject heading change: Sara Dallas requested that the catalogers and JA investigate ways to replace the term "illegal aliens" in the PAC with a less offensive subject heading. It would be in conjunction with the SALS Social Justice Statement.

The Library of Congress has not yet made this change; the bibliographic records in the MVLS/SALS database automatically contain the outdated terms in headings, subheadings, related headings.

III was contacted to determine if they had a process or mechanism to automatically or programmatically replace the terms. III does not, meaning it will be a manual effort. Jill Ryder has identified 65 headings and subheadings to be changed in 280 bib records. The change would be to edit each bib record and change the standard subheading to a local subheading (Undocumented immigrants), and resave the record for these existing records and any new records as they are added.

Currently, records are automatically received for integrated eContent. MVLS/SALS staff bulk import records for the majority of the other bibs. A staff member will need to manually search for these 65 terms to catch new bib records to be changed. This searching and correcting will be done weekly or monthly (ongoing) to find any missed or automatically added.

Jill Ryder estimates that it will take one cataloger two days for the initial work. New terms would mean an increase in manual labor for the catalogers; automatic authority updates would not occur. The Library of Congress may change the offensive words in the future. It will take an Act of Congress. Action on this was tabled.

New building projects: The Greenwich Free Library will work with Chris Mundell and Adirondack Cable next week. JA staff will reach out to the Amsterdam Free Library regarding the status of its building project.

Finance Committee: Eric Trahan presented the following 2020 JA Budget amendments:

JA Budget Amendment Proposal					
12-Nov-20					
Line Item	Reason for Change	Add	Subtract	Budget	New Value
203 Equipment			13892	49000	35108
431 Hardware Maint	Barracuda & extended warranties	3866		2000	5866
431 Software Maint	E-card	4000		109916	113916
431 Polaris Hosting	2019 invoices received in 2020	6026		42550	48576
		13892	13892	203466	203466

Budget Amendments for 2020 Ja Budget were approved as submitted. Motion: Eric Trahan; Second: Tim McDonough. Ayes: All; Nays: None.

Policy Committee: No report.

PAC Steering Committee: No report.

Operations Committee: No report.

Old Business: none

New Business: Meeting dates for 2021:
January 13, March 10, May 12, July 14, September 8, November 10, and December 8
(Annual Fee in Clifton Park- Halfmoon Public Library)

The meeting was adjourned at 10:07 am. Motion: Alex Gutelius; Second: Eric Trahan. Ayes: all; Nays: None.