

JA Operations Committee

MINUTES

January 13, 2015 9:30 at SALS

Meeting started at 9:30am

Present: Vicki Adams, Deb Callery, Becky Fasulo, Don Flinton, Lisa Flood, Susan Groesbeck, Maggie Hume, Mary Ann Hunter, Donna Kuhner, Sue Laing, Michele Largeteau, Tim McDonough, Kathy Naftaly, Sharon O'Brien, Ann Passinault, Diane Robinson, Jill Ryder, Jason Thomson, Mary Ann Warner, Paula Weaver

Discussion began on the Polaris 5.0 Upgrade topics – see agenda for details. Comments/decisions below:

Estimating and Blocking for Accrued Fines

Because the calculation is based on the lending branch this is misleading and staff will need to be warned and discouraged from using.

Hold Notice Processing

Holds notice processing job will be run every 2 hours starting at 9am. This will mean 9am, 11am, 1pm, 3pm, 5pm and 7pm.

Grace Period calculation

This was discussed.

Automatically Close Purchase Orders

This was discussed.

Missing Part Check-In

If a library is interested in using this feature, they will need to work with their system trainers to setup and understand.

It was decided to prevent holds on items in the "Claim missing parts" status and to NOT suppress the display in PAC (in order to be consistent with other Claims items).

2nd hold pickup notice

Libraries can request for their branch.

Default Payment option for Paying / Crediting Invoices

This was discussed.

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Associated Patrons (Family) Holds Pickup

This was discussed. It doesn't really accomplish what most patrons are probably looking for, since the patron who picks up the item is then charged with and has all record of that transaction associated with their card, instead of the original patron who placed the request.

Auto-Renew

This feature can be confusing between branches and probably won't be used.

Reminder Notice Opt Out

This was discussed.

A list of other new features were discussed.

LEAP and eContent integration will be looked at after the upgrade and any necessary follow up is completed.

The meeting adjourned at 10:50 am.