

MVLS/SALS Joint Automation Project
Joint Automation Council Meeting
October 8, 2025, 9:30 am
Meeting at SALS
Minutes

Present: Kim Bolan, Bill Bonner, Leah Fitzgerald, Guin Forshey, Alex Gutelius, Kari Kakeh, Michele Largeteau, Trevor Oakley, Teresa Pavoldi, Tom Shaginaw, Eric Trahan, and Erica Wing. Terry Pavoldi attended virtually.

Excused: None

Guests: Jill Ryder. Attending through Zoom: Diane Empie, Kim Zimmer, Rececca Verhayden, Jack Scott, Sharon O'Brien

Council Chair Erica Wing called the meeting to order at 9:30.

New JA Agreement between MVLS and SALS

A draft agreement was shared with Council on September 9, and several edits have been made since then. Kim provided copies of the current edits and comments to the Council for discussion. The current expectation is that we will continue to edit, share any edits with council, and then get another legal review before presenting the proposed Agreement to the Council for approval; with ultimate approval and acceptance coming from the SALS and MVLS Boards of Trustees. Council members are asked to get proposed edits to Kim by October 17, so they can be compiled and sent to the attorney.

JA Project Manager Search

The Council discussed the draft Job Description. Edits were suggested: a new edited version will be sent to Council by 10/17.

The proposed search process was discussed. A search committee of five will be developed, including Kim and Eric, a representative from each board of trustees and a JAC/library director representative. We will strive to get a position announcement out by late October or early November.

Old Business None

New Business None.

Adjournment: The meeting was adjourned at 10:29. Motion: Alex Gutelius; Second: Bill Bonner. All approved.

The next regular meeting of the JA Council will be November 12, 2025, at SALS.