

**MVLS/SALS Joint Automation Project**  
**Joint Automation Council Meeting May 13, 2026, 9:30 am**  
**Meeting at MVLS**  
**Minutes**

**Present:** Kim Bolan, Bill Bonner, Leah Fitzgerald, Guin Forshey, Alex Gutelius, Jesse Jensen, Kari Kakeh, Trevor Oakley, Terry Pavoldi, Tom Shaginaw (virtual), Eric Trahan, and Erica Wing.  
**Excused:** None.  
**Guests:** (all virtual) Sharon O'Brien and Jill Ryder.

Council Chair Guin Forshey called the meeting to order at 9:28.

The minutes for the March 11, 2026, JA Council meeting were approved. Motion: Bill Bonner: Second: Alex Gutelius. Ayes: All; Nays: none.

Financial reports and payment warrants for March and April 2026 were reviewed and received for audit. Motion: Eric Trahan; Second: Kim Bolan. Ayes: All; Nays: None.

**Project Managers Report**

Introductions: Jesse introduced himself, providing background information for those who did not participate in the hiring process.

PC Orders: JA has received all but one computer for 2025 year-end order. They are also working on an issue with warrantees on laptops. Jim is working on the installations. The 2026 order is now in process; 38 PCs and 6 Macs were ordered. Pricing remains an issue. JA is actively seeking better pricing, including state contracts.

Vega Discover: Discover went live on April 20. The ADA regulation was pushed out until 2027, but Discover was still rolled out on schedule. The problem with cookie prompt has been addressed. JA is still researching better solutions for this and for the My Bookshelf issue. We should see a resolution from Clarivate soon. The Operations Committee will be involved in resolving ongoing issues, including patron saved title lists and showcases. JA will also work on ways to improve the messaging concerning the change to Vega Discover.

Vega Mobile: The current goal is to implement Vega Mobile by year end. A few pilot sites will help with testing. Polaris updates need to be done first, and the e-resources issues affecting Discover will also be an issue for Mobile.

GoDaddy Server: Migration to the new server is about 75% complete.

Other Projects: A new KnowBe4 training initiative has a June 9 planned kickoff. Router updates are ongoing at libraries, changes are smooth, and include updated documentation.

JA provided a networking consultation to the Schuylerville Library for upcoming renovations.

Jesse is researching options for new JA end point software.  
Polaris updates will be scheduled over the next few months.  
JA helped to develop a new SALS website.

### **Committee Reports**

Finance: Information on the approved 2027 fees is posted on the JA website at: <https://jacouncil.sals.edu/wp-content/uploads/2026/05/2027-JA-Fees.pdf>. The Finance Committee will be developing a process to guide changes to the JA fee formula. Data will be shared after annual reports are complete.

Policy: A draft Privacy Policy was reviewed. The immediate purpose of the policy is to use Google Analytics. Much discussion followed. The policy will be further developed before going to the two system boards for formal approval. Kim reported that she has created a master policy list. The committee will begin reviewing and adding to policies in the near future.

Operations: Meetings will be scheduled to discuss Vega Discover and other ongoing issues.

### **Old Business**

JA Agreements: SALS is waiting on the attorney for a final consultation. We hope to have the agreement finalized this summer.

### **New Business**

JA Council Meetings & Committees: There was a brief discussion on ways to make meetings more strategic and visionary. JA will work to improve communications back to the members.

Clairvate Product Team re: Vega Discover: Ashley Berry offered to participate in a future meeting to get feedback from members. Everyone liked the idea. We will try for the July meeting.

### **Announcements**

Kari shared CDLC updates. A new resource sharing librarian will start in June. Lynx ILL will be updated. There will be a Library of Things workshop on 5/28; and an upcoming Library Works webinar on Care for Library Workers.

The meeting was adjourned at 11:07. Motion: Kim Bolan; Second: Bill Bonner. Ayes: all; Nays: none.

The next JA Council meeting is scheduled for July 15, 2026 at SALS.